

# Warehouse Assistant Volunteer Online Team

Where? Hemlock Warehouse, Cannock How often? 1-2 days a week

## The opportunity

Volunteering as a Warehouse Assistant with the online team is an exciting opportunity that will allow you to support the e-commerce retail side of the organisation. You will have the chance to use different skills regularly and will be encouraged to learn about the operation and how it supports the work that Newlife does as a Charity. There are continuous development opportunities to ensure that you grow and develop within your volunteer role.

The tasks, responsibilities and requirements include but are not limited to -

- Putting away stock.
- Picking stock for online orders.
- Ensuring that the order is correct, and the customer will receive the items that they have paid for.
- Great attention to detail is required to ensure top customer service.
- You will spend a lot of time on your feet in this role.

#### Why volunteer with Newlife?

At Newlife, we want volunteering to be an exciting and fulfilling opportunity that allows you to gain new skills, confidence and experiences whilst making a difference to the lives of disabled children and their families across the UK.

## What are the benefits of volunteering?

Volunteering provides many personal, professional, and social benefits such as building confidence, improving mental wellbeing and providing unique experiences. Newlife staff members are on hand to help you achieve all that you want to from your volunteer role and throughout your journey with us.

#### **Interested?**

If you think that this would be the right volunteer role for you, please complete an application form and send it to **volunteer@newlifecharity.co.uk** or hand in to your local store. One of our team will be in touch.

Newlife is committed to offering opportunities to volunteers from within the community and takes positive steps to recruit from diverse backgrounds. We are committed to raising awareness and will make reasonable adjustments to support volunteers to fulfil their potential roles. We have an open approach to recruitment and welcome enquiries and applications from all members of the community.